



Busy Bees Pre-School, LLC
181 Elm Street, East Longmeadow, MA 01028
413-525-2566

Dear Parents,

March 4, 2017

I would like to take this opportunity to welcome you once again to Busy Bees Pre-School, LLC. Our records indicate that your child is registered for a position in our program for the 2017-2018 school year beginning this fall.

In order to save this position for your child, a deposit equal to one month tuition is due on/before **April 15, 2017**. This deposit is non-refundable, and applied toward your June 2018 tuition. Upon receipt of this tuition deposit, you will receive our *Parent Handbook, EEC Forms, and The Busy Bees Summer Newsletter*.

If you have not had the opportunity to visit with us, please call for an appointment to tour our facility and meet our staff. If you have made alternate plans for the 2017-2018 school year, please contact us so that we will be able to make enrollment modifications.

We look forward to seeing you in September and if I can be of assistance before that date, please feel free to call me. Thank you.

Sincerely,

Marna Shields

Complete and return with your one-month tuition payment on/before April 1, 2017. Thank you.

T.Th. = \$203/month

M.W.F. = \$277.00/month

Child's Name (As you'd like it to appear at Busy Bee's)

Address

Program Attending M W F or T TH

Parent Email

Parent/Guardian Signature

Date