



Busy Bees Pre-School
181 Elm Street, East Longmeadow, MA 01028
413-525-2566

Dear Parents,

May 1st, 2023

I would like to take this opportunity to welcome you once again to Busy Bees Pre-School. Our records indicate that your child is registered for a position in our program for the 2023-2024 school year beginning this fall.

In order to save this position for your child, a non-refundable deposit equal to one-month tuition is due on/before **May 17th, 2023**. In early June, you will receive our *Parent Handbook, EEC Forms, and The Busy Bees Summer Newsletter*.

If you have made alternate plans for the 2023-2024 school year, please let us know right away.

We look forward to seeing you in September and if I can be of assistance before that date, please feel free to email me at info@busybeespreschool.net. Thank you.

Sincerely,

Marna Shields

Complete and return with your one-month tuition payment on/before May 17th 2023. Thank you.

TTH = \$248.00/month **MWF = \$342.00/month** (PLEASE PRINT CLEARLY)

Child's Name (As you'd like it to appear at Busy Bees)

Parent Name

Address

Phone Number

Program Attending (MWF) or (TTH)

Parent Email

Parent/Guardian Signature

Date